

# MINUTES

## Poplar Creek PTO

*Date | time* 12/5/2016 6:00 PM | *Meeting called to order by* Lori Doyle

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### Approval of Minutes

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The minutes were reviewed from the November meeting and approved. Motion: Dave Maxey, Second: Vicki Conrad

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### Reports

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**Principal's Report** – Matt Stempniewski discussed a fundraiser put on by Tae Kwon Do Champions, located near Target in New Berlin. They will offer 4 sessions at \$5 a piece with 100% given back to Poplar Creek. Sessions will be Dec. 12/13 and 19/20. The money earned will be going towards behavior rewards. The glow in the dark dance party was a success. A big thank you for the behavior team, which is comprised of 12-15 staff members. The students were well behaved. Money earned from buying the glow items will go back into buying more behavior rewards.

**President's Report** – Lori Doyle discussed meeting with all of the New Berlin elementary school PTOs, and talking for over 2 hours about successes, conundrums, boosting fundraisers, more fundraising ideas, cost savings ideas.

**Treasurer's Report** – Joe Dietrich discussed his new format for presenting the budget on paper. It will be easier to see where we were, where we are, and where we want to be. Idea taken from Elmwood. Art Club has a line now in "Held Funds" for Kids Kreations.

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### Fundraising Committee Reports

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**Kids Kreations (Kyra Seely) – Fall:** \$846.09 profit, lower from previous years, but did not include Kindergarten this year. Will do another one in the Spring and will include Kindergarten. \$842.47 has been requested by the art teacher in supplies.

**Box Tops (Kate Blank) – Year-round:** Competition is done. Mrs. Nowak came in 1<sup>st</sup> place, Mrs. Hurab came in 2<sup>nd</sup> place. One suggestion by teachers was to have a top class within each grade level. Lower number this year: 14,700 compared to 20,000 in the past. Popcorn donated by Knights Popcorn for the parties and the teachers were given Amazon gift cards as their prizes.

**Spirit Wear (Melissa Caravella) – Year-round:** 70 items sold, \$340 profit compared to last year, 67 items sold, \$334 profit. Will have another sale in Spring.

**Restaurant Fundraiser (Joe Dietrich and Scott Krajcir) – Year-round:** Haven't heard back from Rocky's yet. Dec. 13<sup>th</sup> is Qdoba, flyer required. Will need to discuss Krispy Kreme further.

**Yearbook (Jenny Mallinger) – Year-round:** Waiting to hear back from Shari for group photos, the contest for the front cover will be in January or February.

**Spring Dinner (Socorro Marrero) – Spring:** Have not heard back from this chairperson yet.

**Craft Fair (Angel Elam) – Late Fall/Early Winter:** Went well, good feedback so far. Had 27 booths total. Crafters reported high selling totals. We ended missing 5 signs out of 30. In the future, Angel wants to fill the cafeteria with vendors, and the gym with crafters. March 25<sup>th</sup> is the tentative date for a Spring Craft Fair. Sold all but 9 cookies out of 13 dozen. Suggested selling coffee next year.

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## Activities Committee Reports

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**6<sup>th</sup> Grade Committee (Tracy and Dave Maxey) – Year-round:** Dec. 15<sup>th</sup> is the next meeting. The field trip has been picked – Camp Y-Koda in Sheboygan Falls. T-shirts have been delivered to teachers.

**Bingo Night (Vicki Conrad) – Year-round:** January 20<sup>th</sup> is the next event. Grand prize winner will get to pick 3 friends and have a pizza lunch with Mrs. Whitte.

**Skate Night (Dena Graesing) – Fall/Spring:** Ebel ice-skating event had around 20-25 attended the day before Thanksgiving. No roller skating event is planned as of yet. Dena would like to do another ice skating event.

**Scholastic Book Fair (Jana Uebele) – Fall/Spring:** Going well so far, open before and after this PTO meeting, although it did not bring in any additional people to the meeting. It will be open after the Poplar Creek concert on Dec. 8<sup>th</sup>. The Spring book fair will be scheduled during 1<sup>st</sup> and 2<sup>nd</sup> grade Fine Arts Night. Book Fair credit from last year has not been spent yet, so money can be spent on teacher wish lists.

**Kindergarten Orientation (Lori Doyle) – Spring:** Will be getting prices on cinch sacks but not going through City Screen.

**Teacher Appreciation (Angel Elam/Dena Graesing) – Spring:** Will try to get corporate donations.

**Spring Play (Amber Ortinger) – Spring:** A play has been chosen, looking into having the play at NBW PAC. The sound system is better, 2 runs of the play on a Friday evening and Saturday afternoon. Admission will be charged, \$5 for children, \$7.50 for adults, idea for having flowers available for parents to purchase for the performers.

**Carnival (Tracy Maxey and Mandy McCumber) – Spring:** Start planning in January.

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## Unfinished (Old) Business

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- Purchasing a slushy machine will cost \$2400-2800. We need to look into it more. We could possibly rent one for a year and use the profits from it to buy one the following year. We could possibly go in on one with the other school PTOs. We could rent it out to other PTOs.
- Can we purchase a rolling cart for the popcorn machine and supplies? One with a place for an extension cord.

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## New Business

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- Budget requests for expenditures over \$500 require discussion and tabling until the next regularly scheduled meeting, and should be included in meeting advertising to parents and staff.
- Budget requests for expenditures over \$500 shall be voted on by secret ballot.
- Executive board members to be background checked.

*Tabled until next meeting to be voted upon since these are amendments to bylaws. Dave Maxey will be looking into the background checks through the district so that the PTO does not have to pay for these.*

- End of year activity fundraiser – Tracy Maxey and Lori Doyle, closer to Easter, will be doing a Bean-Boozled Challenge.
- Movie Drive – Bring in any unwanted G-rated DVDs so the school can have a decent collection to pull from.
- Video conferences – Matt S. requesting 1 per class to be paid by PTO, 1 to be paid by the school. Propose PTO to budget \$2,000, to be voted upon at the next PTO meeting.
- PTO Pack Tracks go out on Monday Morning, 9 unsubscribed, 50% reading it.
- Joe Dietrich looking into indoor go-kart fundraiser

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## Next Meeting

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January 9<sup>th</sup>, 6:00 pm

Poplar Creek Library

Motion to Adjourn: Tammie

Second: Dave