

**November PTO Meeting Minutes**  
**Monday, November 5, 2012**

Meeting called to order at 6:01 PM by Megan Reuter. Motion made to accept treasurer's report and October minutes by Tammy Ciszewski. Second by Julie Sobush. Vote was unanimous.

**Principal's Message:**

- We just finished up our first round of MAP testing. This is a great way to pinpoint instruction that will meet the needs of our students.
- We started the WKCE test for kids 3-6<sup>th</sup>. This year, we've really focused on test awareness skills. We took time to prepare students *how* to take the test. Our math interventionist, Karen Rice, has really helped by giving test-taking tips to students. All testing will be done this week, except 4<sup>th</sup> grade that have extra testing compared to other grades. We are providing healthy snacks for the students during WKCE testing.
- We're transitioning to a Reader's/Writer's workshop model in all of our classrooms.
- A letter about the state report card came out to parents this past month.
- A letter will be coming home in an upcoming Friday Folder about School Report cards. Coding for report cards have changed. Report cards will be accessible to parents on Infinite Campus on November 12.

**Committee Reports:**

- **Market Day** (no report)
  - Sue Terry is now my co-chair.
  - The Lifestyle brochure went home last Friday. Orders are due by November 13.
- **Box Tops**
  - Annual fall classroom box top contest will be October 22-November 16, 2012.
  - Counted over 16,000 box tops so far. Mr. Pauley's class is in the lead so far. Two weeks left!
- **6<sup>th</sup> Grade Committee**
  - Bake Sale this Friday during lunches. All items are 50
- **Creek Crawl** (no report)
- **Movie Night** (no report)
- **Skate Night**
  - A great success with over 100 skaters!
- **Campbell's Soup Labels**
  - We have 18,000 points. We'll probably order some playground equipment. We're looking for ideas on how to manage the playground equipment.
- **Tyson Project A+** (no report)
- **Kindergarten Orientation** (no report)
- **Dr. Seuss Night**
  - National Bakery has given a quote for \$273/25 dozen. She's looking for a budget of \$600-650.
- **Basket Raffle**
  - We got the baskets! We'll continue discussing about the format of Basket raffle next month.
- **Spaghetti Dinner** (no report)

- **Assemblies**
  - Fitness is Fun had great feedback! The kids seemed to really enjoy it.
  - African Dance and Acrobats. Mary Di Mitto would like to make a motion to allocate \$890 for the African Dancer assembly. Second by Tammy Ciszewski. Vote was unanimous. Motion Passes.
- **Carnival** (no report)
- **Spirit Wear**
  - An order is being put together and will be going home this week.
- **Coke Rewards** (no report)
- **Memory Book** (no report)
- **Teacher Appreciation**
  - We are still looking for someone to chair this week.
- **Entertainment Books**
  - We are done! We made about \$1100.
- **Cousin Subs Fundraiser** (no report)
  - Scheduled for December 6<sup>th</sup>. When your kids get the form, make copies and hand them out to friends and family. We cannot handout forms at the store.
- **School Supplies** (no report)

### Old Business:

- November Morning Meeting aka Bagels with Brady
  - Friday, November 16<sup>th</sup> at 7:30-8:15am in the library
  - This will be a meet and greet/ social time. Brady will give a brief talk about what's going on at Poplar Creek, upcoming dates and events, and parents will have the opportunity to ask questions.
- Treasurer's Report
  - We did have a fine from our 2008 Tax Returns. Jen has sent a letter to the IRS and the fine was waived. There was also discussion that if we have so much money in our account, we go into a different tax bracket. Jen called the IRS and they said as long as we follow our general non-profit organization guidelines, it doesn't matter the amount in our account, we won't be taxed on it. If you have any questions, please ask Jen.
  - Box Top Expenses: Tammy Ciszewski would like to make a motion to allocate \$400 for Box Top Expenses. Second by Katie Ressler. This fund would be used for prizes for Box Top competitions throughout the year. Vote was unanimous. Motion Passes.
  - Raffle License: Tammy Ciszewski would like to make a motion to allocate \$50 for the raffle License. Second by Katie Ressler. Vote was unanimous. Motion Passes.
  - PTO General Expenses: Tammy Ciszewski would like to make a motion to allocate \$100 for the PTO General Fund. Second by Katie Ressler. Vote was unanimous. Motion Passes.
  - Student Financial Support: Tammy Ciszewski would like to make a motion to allocate \$500 for Student Financial Support. Second by Deb Dempsey. This is mostly used for field trips, but it has been used for lunches, student supplies, anything to help our students financially. Vote was unanimous. Motion Passes.

- Fund Allocations
  - Healthy Snacks for Students- \$500
  - Easels and chart paper for classrooms- \$3522.40
  - Artist in Residence, Randy Peterson- \$2525
  - Grade Level and Specialist Funds- \$10,453.60
    - Brady will continue gathering information about buying computers for our school
    - Teachers will submit a proposal to Brady to show how they are spending their funds, how it benefits students, and how their purchase ties to the curriculum
    - Tammy Ciszewski would like to make a motion to allocate \$17,000 for Miscellaneous Fund Allocations. Second by Katie Ressman. Vote was unanimous. Motion Passes.

**New Business:**

- Dr. Seuss Night Fund Allocation: Tammy Ciszewski would like to make a motion to allocate \$650 for Dr. Seuss Night. Second by Katie Ressman. Vote was unanimous. Motion Passes.

**Open Discussion:**

- If anyone has events or reminders they would like added to the PTO Facebook page, let Katie Ressman know so she can get it up!

**President's Message:**

- We've talked about having a trophy and book case in the hallway; we can continue looking into this. This would be a great idea to showcase the students' work and other various school accomplishments.

**Motion to Adjourn:**

- Tammy Ciszewski made a motion to adjourn meeting at 7:26pm, seconded by Katie Ressman, passed unanimously.

	<p>Check us out on <a href="#">Facebook!</a></p> <h1 style="margin: 0;">Poplar Creek PTO</h1>
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