

Meeting Minutes September

Poplar Creek PTO

Meeting Date: 9/14/2015

Meeting Location: Poplar Creek Library, 6pm

- 1) Call to Order **6:01**

- 2) Minutes: Review of minutes & Treasurer's report from 6/1/2014 meeting
Motion to get approval: Kate Ressman motions and Ellie Ewens Seconds

- 3) Reports
 - a) Principal's Report (Kati O'Sullivan, Poplar Creek Principal)
Food truck success. Positive comments from families and teachers. Parking challenges as always. Each grade level and classes worked on behavior expectations. We are focusing on leadership within the school this year.

 - b) President's Report (Lori Doyle)
 - i) New Agenda format
Description of new format.
 - (a) ii. Robert's Rules quick-guide
 - (b) iii. Update on Parent engagement efforts
Sending separate forms with PTO information.

 - c) Treasurer's report (Joe Dietrich)
July 1st – June 30th –
Donations for Creek Crawl from local business.
Gifts for teacher, open house, Quicken...etc. Decisions from the board
Projection from the board, we will probably run a surplus as we did last year.

- 4) Fundraising Committee Reports
 - a) Creek Crawl (Lori Doyle) – Fall
Oct 9th – 8 Local sponsors,
Feedback: Incentive for raising money; Princeton Club donation.

 - b) Save Around Books (Ellie Ewens/Jenny Mallinger) – Fall
Selling Save Around Books. Looking at different opportunities to sell coupons

 - c) Kids Kreations (Sally Firth) – Fall
No Report

 - d) Market Day (Jenny Mallinger) – DISCONTINUED

No longer any Market Day. Looking at other programs. Possibly looking at 6th grade committee using these as options

- e) Box Tops (Cindy Bielinski) – Year-round

No report

- f) Campbell's Soup Labels (Jen Wesolowski) – Year-round

Turn in points into the office

- g) Coke Rewards (Jen Wesolowski) – Year-round

\$190 raised. Can be turn into school or donated by going online. Discuss with student council to use pop tops

- h) Spirit Wear (Melissa Caravella) – Year-round

Switching Spirit wear vendors. Very similar to what we have had in the past, however better online services for parents.

- i) Restaurant Fundraiser (Joe Dietrich) – Year-round

Focusing on 3 to 4 restaurants for this upcoming year. Targeting around 6-8 restaurants

- j) Yearbook (Tammie Ciszewski) – Year-round

All school photo at the afternoon of Creek Crawl.

- k) Basket Raffle (Ellie Ewens) – Spring

Looking for someone to take it over/co-chair for this year.

- l) Spaghetti Dinner (no chair volunteer) – Spring

No chair, one parent interested.

5) Activities Committee Reports

- a) 6th Grade Committee (Ellie Ewens) – Year-round

Meeting second Tuesday of each month in the library. Bracelets, Smencils, Boston Store

- b) Skate Night (Jen Wesolowski) – Fall / Spring

We still want to do it

- c) Assemblies (Kaiti Ressman) – Fall / Spring

Looking at new potential assemblies

- d) Scholastic Book Fair (Mary Nolan) – Fall/Spring

No information

- e) Kindergarten Orientation (Lori Doyle) – Spring

No information

- f) Dr. Seuss Night (Lee Bernfeld) – Spring

No information

- g) Carnival (Mandy McCumber & Tracy Maxey) – Spring

No information

- h) Spring Play (Lori Hartman-Keiser) – Spring

Will continue

- i) Teacher Appreciation (Kristen Brost) – Spring

Will need a new chair

6) Unfinished (old) Business

- a) School Field Trips – Should the PTO cover one bus trip per grade

A budget add - Approval for \$2,700 for paying for buses for one field trip for each grade.

Motion set aside. Sue Terry motioned and Ellie Ewens Seconded.

7) New Business

- a) Market Day Fundraiser – ended this summer

- b) Open house & Family Social – open discussion on making a permanent committee

Need committee chair

- c) Discussion of Forms & Fees Survey Results

- d) Class Shirts – open discussion on “Spirit Shirts” for students

- e) Monthly School Family Night Events – open discussion on having monthly events

- f) Popcorn Machine – the previous popcorn machine is damaged beyond repair

- g) Monthly presentations prior to PTO meetings

- h) Scouting Pack Introduction

Tony Caravella- Looking to build relationships with PTO. Scouts meet once a month. 15 kids are currently registered.

8) Open Discussion

Bouncy House funds: Motioned by Katie R., Seconded by Dena

Motion for \$1,843 in funds for Teacher Appreciation Week: Motioned by Katie R., Seconded by Dena

Wendy Protz asked for a pianist for \$300: Motioned by Dena., Seconded by Katie R

Motion for new Popcorn Machine: Motioned by Megan Nowak, seconded by Paula Knepprath

New Business:

Will discuss laminators, paper cutters and rolling paper at next meeting.

Will vote for class shirts next meeting

May move PTO to Thursdays

9) Adjournment

Meeting Adjourned at 7:40

Motion made by Katie R, Seconded by Dena